

**ALEMBIC LIMITED**

CIN: L26100GJ1907PLC000033

Regd. Office: Alembic Road, Vadodara – 390 003, Gujarat. TEL: +91 265-2280550, FAX: +91 265-2282506  
Website: www.alembiclimited.com; Email: alembic.investors@alembic.co.inTo  
Name  
Address**5<sup>rd</sup> June, 2020**

Dear Shareholder,

By Regd Post.

**Ref: DP ID Client ID/ Folio No.:**  
**No. of shares held :**  
**Sub: Transfer of shares in respect of which dividend has not been claimed for seven consecutive years or more to Investor Education and Protection Fund**

This is to inform you that pursuant to the provisions of Section 124(6) of the Companies Act, 2013 and the Investor Education and Protection Fund Authority (Accounting, Auditing, Transfer and Refund) Rules, 2016, stipulates that shares on which dividend has not been encashed or claimed for seven consecutive years or more, are liable to be transferred to the Investor Education and Protection Fund (IEPF), a Fund constituted by the Government of India under Section 125 of the Companies Act, 2013.

It has been noticed that you have not encashed the dividend warrants for last seven consecutive years commencing from the unpaid Final Dividend for the year 2012-2013 on the equity shares held by you.

The details of dividend amount not claimed by you is as under:

Dividend for the Financial Year	Dividend Amount (Rs.)	No. of shares held as on Record Date for the concerned financial year.
2012-2013		
2013-2014		
2014-2015		
2015-2016		
2016-2017		
2017-2018		
2018-2019		
<b>No. of shares liable to be transferred to IEPF Account</b>		

The unclaimed dividend(s) prior to the year(s) mentioned above has already been transferred to the IEPF, as required under Section 124(5) of the said Act.

The unclaimed shares and corresponding dividend thereon, which has been or will be transferred to IEPF Authority's Account can be claimed back by the shareholders from IEPF Authority, by filing Web IEPF-5 Form.

To claim above unpaid dividend or in case you need any information/clarification, please write to or contact our RTA M/s. Link Intime India Pvt. Ltd., B Tower, 102 & 103, Shangrila Complex, 1st Floor, Opp. HDFC Bank, Near Radha Krishna Char Rasta, Akota, Vadodara-390020, Tele #: +91 265 2356573, 6136000, e-mail : vadodara@linkintime.co.in. Further, please provide following details in all your communications: 1. Name of the Company, 2. Folio No. or DP and Client ID, 3. Name of Shareholder, 4. Contact No., 5. Email ID. Also provide self-attested KYC documents of the shareholder like PAN, cancelled cheque leaf along with latest utility bill / aadhar card / passport or any other proof which can be verified by us online, as address proof.

***You are requested to claim unpaid dividend on or before 31/08/2020 failing which the above said shares will be transferred to IEPF.***

Thanking you,  
Yours faithfully,  
**For Alembic Limited**  
**Sd/-**  
**Drigesh Mittal**  
**Company Secretary**