

100 days Campaign - “Saksham Niveshak” - July 28, 2025 to November 6, 2025,
Update Your KYC Details and Claim Your Unpaid/Unclaimed Dividends

The Investor’s Education and Protection Fund Authority (“IEPFA”) & Ministry of Corporate Affairs (“MCA”) has *vide* its intimation dated 16th July, 2025, requested companies to launch a **100 Days Campaign - “Saksham Niveshak”**, to reach out to shareholders whose dividend remain unpaid / unclaimed.

In line with this initiative and even prior to the issuance of this intimation, Alembic Limited (“the Company”) has been taking various steps to assist shareholders in claiming their unpaid/unclaimed dividend. Demonstrating its commitment to shareholder engagement and transparency, the Company had, in the past, sent reminder letters encouraging shareholders to update their KYC details and claim their entitlements.

The Company has continued with these efforts under the umbrella of **100 days Campaign - “Saksham Niveshak”** and with this initiative, would lie to further encourage shareholders to claim unpaid or unclaimed dividends.

❖ **Purpose of 100 days Campaign - “Saksham Niveshak”:**

To create awareness among the shareholders to update their KYC & other details and claim any unpaid or unclaimed dividends before they get transferred to the Investor Education and Protection Fund (IEPF).

❖ **Action for Shareholders:**

Shareholders are requested to update their PAN, Nomination details, Contact information i.e. postal address, mobile number, Bank Account details, Specimen signature with the Company or the Registrar & Transfer Agent (RTA) of the Company i.e. MUFG Intime India Private Limited, (Formerly known as Link Intime India Private Limited). The amounts of dividend of Shareholder(s) whose folio(s) are not updated with aforesaid documents/details will be withheld and only upon registering/updating the required details, they shall be eligible:

- **To receive any payments including dividend in respect of such folios, only through electronic mode.**
- **To lodge grievance or avail of any service request from the RTA.**

Shareholders holding shares physically are requested to update their details including KYC in the manner given hereunder:

Information / documents to be submitted*	Mode of dispatch
Form ISR-1: Filled and signed, with self-attested KYC documents. Form ISR-2: Filled and signed, with banker's attestation of your signature + original cancelled cheque [with your name printed] or self-attested bank passbook/statement. Form SH-13: For adding a nominee Form ISR-3: If you wish to opt out of nomination. Form SH-14: For cancellation of nomination.	By post: Send physical copies duly self-attested and dated to the RTA of the Company i.e., MUFG Intime India Private Limited, (Formerly known as Link Intime India Private Limited), "Geetakunj", 1, Bhakti Nagar Society, Behind ABS Tower, Old Padra Road, Vadodara- 390 015, Gujarat.or; By E-mail: From your registered e-mail ID, signed documents [first joint holder must sign in case of joint holdings] to: investor.helpdesk@in.mpms.mufg.com .

*The form(s) are available on the website of the Company at <https://alembiclimited.com/index.html#forms> and on the website of Company's RTA at <https://web.in.mpms.mufg.com/KYC-downloads.html>.

Shareholders holding shares in electronic form and those who have not claimed their dividend, can claim the same by updating / modifying their KYC and other details with their respective Depository Participants and intimating the updated details to the RTA of the Company.

Shareholders are kindly requested to take note of the above instructions and act accordingly.

To support the success of this campaign, kindly submit your documents by or before November 6, 2025.

For any further assistance regarding **100 days Campaign - "Saksham Niveshak"**, please do reach out to us at alembic.investors@alembic.co.in.

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